

LOWELL PUBLIC SCHOOLS
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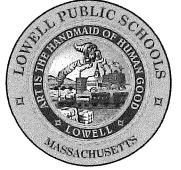
To: Lowell School Committee
From: James Hall, Chief Operating Officer
Date: August 28, 2019
RE: School Cancellation & 1 Hour or 2 Hour Delay Policy

Recommend the School Committee adopt Exhibit 1 which is a revised School Cancellation & 1 Hour or 2 Hour Delay policy. The current policy is attached as Exhibit 2. The current policy notes that "If a delay is in effect, all AM Preschool classes and AM "before school" programs will be cancelled and breakfast will not be served."

The proposed Change would note that "If a delay is in effect, AM Preschool classes, PM Preschool classes, and AM "before school" programs will be cancelled and breakfast will not be served. Cancellation of PM Preschool classes is necessary in this situation due to the challenges that it presents with busing and transportation.

File:EBCD-R2

LOWELL PUBLIC SCHOOLS
SCHOOL CANCELLATION & 1 HOUR OR 2 HOUR DELAY



The Superintendent will exercise one of the following options when weather conditions dictate a change in the normal opening of the school day:

1. Cancellation of school
2. Delay of 1 hour or 2 hours in the opening of school

If a delay is in effect, AM Preschool classes, PM Preschool classes, and AM “before school” programs will be cancelled and breakfast will not be served.

If there is a delay in the opening of school, all procedures now in place will be delayed by either one hour or two hours.

1. Reporting time of pupils is delayed by the 60 or 120 minutes.
2. Pick-up time of all bus routes is delayed by the 60 or 120 minutes.

Example: If a bus normally picks up a child at 7:15 AM

- * In a one-hour delay the pick-up time would be 8:15 AM
 - * In a two-hour delay the pick-up time would be 9:15 AM
3. All Principals, Unit B Administrators, Teachers, Clerks, and Paraprofessionals will report to their stations fifteen (15) minutes prior to the delayed opening time of school (first bell – as presently in practice).
 4. All, Custodians and Cafeteria Workers will report to their assigned positions at regular time.

Announcements of no school or a delay in the opening of school will be announced on the following radio stations and TV channels:

Radio Stations: WCAP (980 AM); WBZ (1030AM);

TV Channels: 4, 5, 7, Fox 25

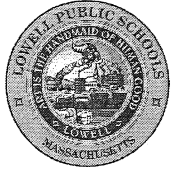
Website: www.lowell.k12.ma.us

To keep lines clear for emergencies, the Police and Fire Departments have asked that students and parents refrain from calling them to make inquiries as to the status of school.

A “CONNECT ED” phone message will also be sent to all homes for no school announcements as well as any other special announcements (early dismissal, etc.).

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